

Reed Auto Insurance Quote Sheet

Today's Date: _____ Where do you work? _____

Have you recently arrived in this country? _____

Contact Information

Insured's Name: _____

Insured's Address: _____

Home Phone #: _____ Work Phone # _____

Fax #: _____ Email address: _____

Driver Information

Name	Relationship to insured	Sex	Date of Birth	License # & State/International	Social Security Number

Vehicle Information

Year, Make Model & VIN	Usage (pleasure or Commute)	Miles one way if Commute

Driving Records

Driver Name	Date of Violation, Ticket, & type of Violation or Accident info

**Do we need to look at doing a Renter's quote for where you are residing to make sure all of your personal property is covered? _____

**Are there any fine arts or jewelry that needs to be covered? _____

Coverage Information for Quoting Embassy Employees

*Will Need "No Claims Letter" from prior insurance if the insured is just coming to the country. The no claims letter must be for the last 3 years.

*Clients will have until the policy renewal to obtain a State Department License or obtain a license for the state that they reside in.

*State Department requirement of Embassy Employees is \$300,000 CSL or you can do 100/300/100 (this also applies to the Uninsured & Underinsured Motorist Coverage)

*DC	Full Coverage: Medical \$50,000; Work Loss "Q" \$12,000; Funeral Expense \$4,000; Comprehensive/ Collision deductibles are 250/500. Towing \$75; Rental 30/900
*MD	Full Coverage: PIP \$2,500; Medical \$5,000 (optional); Comprehensive/Collision deductibles are 250/500; Towing \$75; Rental 30/900
*VA	Full Coverage: Medical \$5,000; Income Loss; Comprehensive/Collision deductibles are 250/500; Towing \$75; Rental 30/900